

AAPT Board Teleconference Meeting
November 15, 2013

I. Opening

A. Call to order – Conf call started at 12:04. Some stragglers.

B. Roll call: Rory Kraft, Scott McElreath, Emily Esch, Dave Concepcion, Jennifer Mulnix, Andy Carpenter, Mimi, Bill Anelli, Nils Rauhut

Missed sorely: Andrew Mills, Kevin Hermberg

C. Approval of Minutes by consensus.

D. Approval of Agenda – as emended.

II. Committee and Other Reports

A. Executive Director (Esch) – Contracting planning going well. Question from Nils about transportation issues. Still not resolved.

Potential face to face meeting at APA-Pacific since many are going to be there. For those who can attend.

B. Treasurer (Kraft)

Balance in Checking is \$4,445.12. Savings at \$64,006.30. Quarterly update sent last month. As I pointed out in that update, between the higher than budgeted membership income and that we are not spending money this fiscal year on the Lenssen Book, we have not had to dip into the reserves. We had budgeted to use about \$10k of the reserves this year.

C. Speaker and Awards (McElreath) - Process for service award is being worked on. What is best process? Close to being at a point to roll out the process. Question is if the board endorses the decision of the committee or not. Consensus was that yes, board should endorse the decision – which would probably be a “rubberstamp” endorsement, but still good to have that check.

Emily raised the issue that we do not have any documentation on the purpose of the award itself. (Separate from the question of process of awarding.) What is the ‘charge’ of the award? Something like a paragraph to describe it. Suitable to bringing back to home institution of recipient to show that school what it is for and why it is a real honor.

Scott accepts the task on behalf of the committee.

Teaching Fellows call also worked on.

Kudos by Emily and others for the work that S&A committee has been doing.

D. Teaching and Learning (Esch). Stephen B-S chair, Donna E, Mimi are co-facilitators.

As a result of the new APA director, the funding for the travel for grad students may be a bit less guaranteed. Fine for this summer, but will need to reapply for going forward aspects. Will be a preference will be to fund new projects rather than ongoing projects. This leads to the uncertainty.

E. Lenssen Book (Esch, Hermberg, Kraft)

On schedule. All commentators have written, revised, returned. Clean copies to the original authors should be out in the next few days if not already.

F. 2014 Lenssen Prize (Carpenter)

Have five or six volunteers, divided up the work of reviewing the articles. Will still be putting out a call to double check nothing is missed.

G. Pacific-APA, 2014 Pre-Conference Workshop (Concepcion)

At Donna's urging will be doing this. Is funded. APA-Pacific is going to buy a book for each participant, up to fifty participants. Will fund up to ten for travel. Is paying for AV, and lunch. Is giving funding for \$1,000 and some nights in the hotel, but not enough to cover the costs of the three facilitators. Potential of fee for the seminar? Consensus is to not have fee, but to reimburse facilitators for actual costs for coach class airfare and conference rate hotel room for two nights.

Reminder from Andy that the APA-P is interested in this being a long-term thing if there is sufficient interest.

Andy will purchase the books and be reimbursed.

H. Facilitators Workshop (Concepcion): Call was distributed to board by email before. This is a separate seminar to work on 'credentialing' those who can facilitate the discussions in various settings. Idea is that they would have a certificate of completion of this, but not that there is an 'approval' of the individual.

Consensus was not to have a letter of recommendation requirement, but affirming the distribution of materials ahead of time. Capped at 20 people for the workshop. Preference is to have twelve. The workshop may be in the afternoon, with some drop ins to the seminar in the morning. Concern pushed to programing.

III. New Business

A. 2014 Conference/Workshop keynote speakers

- Todd Zakrajsek
- Amy Ferrer

Concern with Amy is that she is not a teacher, but still could be helpful in terms of building connections between AAPT and APA.

Amy did (politely) decline a previous invitation to attend. Since this is an invitation to speak, it might be seen as different.

Possible back up speaker is John Immer, but would be up to the committee. Total budget of \$4,200 for both speakers. Generally internal (AAPT) speaker is compensated by paying for travel and registration costs.

B. Make decision about day fees at conference (Emily)

Focus here is not on amount of day fee would be, but to feel out if a day fee would be acceptable. Dave proposes that it be slightly over half of conference fee. Some concern that it would diminish the registration if folks would pay for two days, rather than whole conference.

Concern about “walk-up” fees. Would be good, but don’t want to advertise it. Want folks to register for whole conference, but also want to have them come down for the day if they don’t know about the AAPT.

Perhaps an option for locals only?

Emily and Rory to give options with the budget for conference.

<<At this point, Rory left the conversation. Emily to add notes. EE: I recently moved and cannot find the notes, so the record ends here. Sorry.>>

I. Communications Director (Hermberg)

IV. Announcements

V. Adjournment

Minutes approved by the Board February, 21, 2014